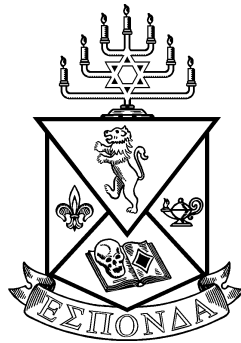


Alpha Epsilon Pi Gamma Deuteron Chapter



Chapter Constitution

(Updated 05/22/2022)

The Constitution of the Gamma Deuteron Chapter of The Alpha Epsilon Pi Fraternity

PREAMBLE

To foster and promote Brotherly love, to inaugurate a spirit of cooperation and helpfulness, to create a better understanding among our Brothers, to establish mutual respect, to encourage vigorous participation in university, college, and general activities in our community, to the mutual advantage of all concerned, the Gamma Deuteron Chapter of the Alpha Epsilon Pi Fraternity is solemnly dedicated to these purposes.

ARTICLE I
NAME

Section 1. This chapter shall be known as the Gamma Deuteron Chapter of the Alpha Epsilon Pi Fraternity.

ARTICLE II
MEMBERSHIP

Section 1. Any male student in regular attendance at The University of Texas at Austin or any other college within the city of Austin, and who is eligible as provided in the Supreme Constitution may be eligible to apply for Brotherhood in this chapter.

Section 2. A prospective new member may become a Brother if he
(A) is invited by the Rush Committee to enter the pledge program
(B) successfully completes the pledge program

Section 3. Active members in good standing of this chapter shall be all Brothers who
(A) have been duly elected to the Chapter.
(B) are registered undergraduate students at The University of Texas at Austin or another academic institution in Austin.
(C) are not in arrears, and have no outstanding obligations
(D) maintain a GPA of no less than 2.5 during each semester of enrollment.

If a Brother's GPA falls below 2.5 for a semester he will be placed on probation. If he fails to obtain a GPA of 2.5 or higher in the following semester, he will be suspended from active brotherhood.

Section 4. If a Brother fails to attend three (3) Chapter meetings during the course of one semester, without the consent of the Scribe, on the fourth Chapter missed he shall no longer be considered in good standing of this fraternity for the remainder of that semester. The Master and Scribe shall be solely responsible for determining whether an absence is excused.

ARTICLE III
DECLARATIONS AND ELECTIONS OF OFFICERS

Section 1. Declarations of officers shall be held at the end of the spring semester, before elections. Candidates should declare an office and a drop-down position. These dates will be determined at the beginning of the spring semester by the Executive Board.

Section 2. Quorum must be met in order to hold elections.

Section 3. Election of officers shall be held during a special meeting at the end of the spring semester. The date of the meeting shall be determined at the

beginning of the semester by the Executive Board. A simple majority of the votes cast shall be necessary to determine the election. Voting shall be only by closed ballot.

Section 4. No Brother shall be eligible for election to an office if he has been suspended for any reason or if he is not in good standing as provided in Article II, Sections 3 and 4.

Section 5. The winner of a general election is the candidate who obtains a simple majority of the votes. If a simple majority is not obtained by any one individual candidate, a run-off election will be held between two candidates who receive the most votes. If no majority is reached the position is left vacant.

Section 6. Concerning speeches:

(A) Declared candidates for Master and Lieutenant Master will be allotted 5 minutes for a speech. Candidates nominated from the floor will be allotted 3 minutes for a speech. The same 3 questions will be asked to each candidate. Responses to these questions should not exceed one minute each.

(B) Declared candidates for other Executive Board positions will be allotted 4 minutes for a speech. Candidates nominated from the floor will be allotted 2 minutes for a speech. The same 2 questions will be asked to each candidate. Responses to these questions should not exceed one minute each.

Section 7. The Master and Scribe will count the votes. If the Master or Scribe is running in the election, then the Lieutenant Master, and the Exchequer will respectively replace them. In the event that the chief officers are all running in the same election, the Brother at Large, Rush Chair, Pledge Master and an appointed non-running Brother will replace them in that order.

Section 8. The vote totals will not be disclosed at any time. The ballots will be destroyed after the election.

Section 9. In the event that an error has been made in the counting process, a recount must be done. If an accurate recount cannot occur, then a revote must take place.

Section 10. Candidates who do not get elected may drop-down and run for no more than one other office. If a candidate is a drop-down candidate, they will be treated as a declared candidate for the position to which they dropped down.

Section 11. If no one is nominated for a position, any drop-down candidate may run for that position regardless of the number of times he has previously dropped down.

ARTICLE IV OFFICERS

Section 1. The officers of this chapter shall be, in order of rank, Master, Lieutenant Master, Exchequer, Scribe, Sentinel, Rush Chair, Pledge Master, House Manager, and Brother-at-Large.

Section 2. MASTER: He must have been an active member of Alpha Epsilon Pi for at least two (2) academic semesters prior to the date of his election, including at least one (1) active semester at Gamma Deuteron prior to the date of his Election, and served on the Executive Board for at least one semester.

Section 3. DUTIES AND POWERS OF THE MASTER:

(A) He shall be the presiding officer at all meetings except those, as listed in this Constitution, at which other officers preside.

- (B) He shall have the power, with at least a simple majority vote of the Executive Board, to appoint and remove all Committees except those, which are elected under this Constitution. Additionally, he may appoint any active Brother to fill a vacancy on the Executive Board until an election can be held to fill that position.
- (C) He shall be the delegate to the Supreme Council at the National Convention and shall act as chairman of the delegation. If he is unable to attend the responsibility is passed down to the next available Executive Board member by rank.
- (D) He may call a special meeting of this chapter at his discretion if he ensures that all of the active Brothers are adequately notified.
- (E) He shall be chairman of the Executive Board and may act as an advisor to any and every Committee.
- (F) He shall be required to be familiar with this Constitution and Robert's Rules of Order, and shall be obligated to enforce them at all events and Chapter meetings.
- (G) The Master may vote on any and all issues requiring a vote of the members of the Chapter. However, in open votes, he is the last to express his vote. He is not permitted to express his opinion on any matter during open discussion; he is to remain impartial on any and all issues during Chapter meetings and special meetings of the Chapter.
- (H) He shall have such powers and duties as are usually delegated to a presiding officer under parliamentary procedure.

Section 4. LIEUTENANT MASTER: He must have been an active member of Alpha Epsilon Pi for at least two (2) academic semesters prior to the date of his election, including at least one (1) active semester at Gamma Deuteron prior to the date of his election.

Section 5. DUTIES AND POWERS OF THE LIEUTENANT MASTER:

- (A) He shall assist the Master in the conduct of the Chapter's business.
- (B) In the absence of the Master, he shall perform all functions and duties of that office.
- (C) He shall, along with the Exchequer, create a budget for the current semester by the second week for the fall semester and eighth week for the spring semester.
- (D) He shall be chairman of the Minor Board as well as an advisor to all Committees.
- (E) He shall prepare a list of Brothers recommended to serve as Committee members or chairs. He may not however recommend Brothers to serve as members of the Executive Board.
- (F) He shall perform all duties assigned to him by the Master, which are relevant to the operation of the Fraternity including, but not limited to making a tentative schedule by the first week of every semester.
- (G) The Lieutenant Master is responsible for holding a minimum of weekly Minor Board meetings. Committee Chairs are required to attend, but any Brother who wishes to attend may do so.
 - i. The Rush Committee sends a spokesperson to all Minor Board meetings.

Section 6. EXCHEQUER: He must have been an active member of Alpha Epsilon Pi for at least two (2) academic semesters prior to the date of his election, including at least one (1) active semester at Gamma Deuteron prior to the date of his election.

Section 7. DUTIES AND POWERS OF THE EXCHEQUER:

- (A) He shall receive all monies payable to the Chapter and shall make all payments for the Chapter, on vouchers approved by the Master.
- (B) He shall be responsible for all funds of this chapter.

- (C) He shall keep records of receipts and disbursements and of assets and liabilities, which will be given during the first Chapter meeting of every month. He should also be able to produce such reports whenever asked by the Executive Board.
- (D) He shall keep detailed records of accounts of all monies received and paid out.
- (E) He shall, along with the Lieutenant Master, create a budget for the current semester by the second week for the fall semester and eighth week for the spring semester.
- (F) He shall perform all duties assigned to him by the Master, which are relevant to the operation of the Fraternity.

Section 8. SCRIBE: Open to any Brother in good standing.

Section 9. DUTIES AND POWERS OF THE SCRIBE:

- (A) He shall record and keep an accurate record of the minutes of all regular and special meetings of the Chapter and the Executive Board.
- (B) He shall keep and file all Executive Board and Minor Board reports.
- (C) He shall be custodian of fraternity stationery, seals, and official communications.
- (D) He shall conduct the correspondence of the Chapter and shall report the same at regular meetings of the Chapter.
- (E) He shall perform all duties assigned to him by the Master, which are relevant to the operation of the Fraternity.
- (F) He shall be concerned with the continual preservation of the History of the Chapter.
- (G) He shall document memorable Fraternal events.
- (H) He shall create a scrapbook of the past year at the end of each academic year.

Section 10. SENTINEL: He must have been an active member of Alpha Epsilon Pi for at least one (1) academic semester prior to the date of his election, including at least one (1) active semester at Gamma Deuteron prior to the date of his election.

Section 11. DUTIES AND POWERS OF THE SENTINEL:

- (A) He shall be custodian of the Bible, Cofa, gowns, gavel, candles, and all other ritual paraphernalia of the Chapter.
- (B) He shall be guardian of the entrance at all Chapter meetings.
- (C) He shall serve as sergeant-at-arms at all Chapter meetings and Ritual Ceremonies and shall assist the Master in maintaining decorum.
- (D) He shall perform the duties of parliamentarian for matters relating to parliamentary procedure, and shall familiarize himself with the rules of parliamentary procedure for this purpose
- (E) He shall be designated the risk manager of the chapter and shall be responsible to educate the chapter on a semester basis on risk management policy in accordance with FIPG Inc. policy and maintain an active risk management program.
- (F) He shall monitor risk management in the chapter and report violations to the Master and Executive Office.
- (G) He has the power to appoint and oversee a risk management committee with the approval of the executive board and may act as an ex-officio member of that committee.
- (H) He shall perform all duties assigned to him by the Master.

Section 12. RUSH CHAIRMAN: He must have been an active member of Alpha Epsilon Pi during at least one (1) academic semester prior to the date of his election, including at least one (1) active semester at Gamma Deuteron prior to the date of his election.

The Rush Chairman must currently be a member of the Rush Committee.

The Rush Chairman is elected after fall rush, but is installed after spring rush. In the interim, the previous Rush Chairman serves on the Executive Board until their full academic year term is served.

Section 13. DUTIES AND POWERS OF THE RUSH CHAIRMAN:

- (A) He shall be in charge of designing and planning the Rush schedule.
- (B) The Executive Board must approve the Rush schedule by a simple majority vote.
- (C) He shall keep an extensive list of all potential rushes, even when rush is over.
- (D) He shall be head of the Rush Committee, and thus will be bound by the duties and powers of the Rush Committee as stated in this Constitution.
- (E) He shall choose at least one member of the Rush Committee to be in attendance during all Minor Board meetings.
- (F) He shall perform all duties assigned to him by the Master, which are relevant to the operation of the Fraternity.

Section 14. PLEDGE MASTER: He must have been an active member of Alpha Epsilon Pi for at least three (3) academic semesters prior to the date of his election, including at least one (1) active semester at Gamma Deuteron prior to the date of his election.

Section 15. DUTIES AND POWERS OF THE PLEDGE MASTER:

- (A) He shall be in charge of comprising and planning a Pledge Program, which will be presented to the Chapter two meetings prior to Pledge Induction. The program is limited to the time constraints of the semester.
- (B) The Pledge Program, and major modifications to it, must be approved by a simple majority of the Executive Board.
- (C) During the program, the Pledges will be under the jurisdiction of the Pledge Master. No other Brother, including members of the Executive Board shall change the program without first receiving permission from the Pledge Master.
- (D) The Pledge Master may appoint Pledge Trainers, who will assist the Pledge Master in the undertaking of the Pledge Program.
- (E) The Pledge Master's meetings must be attended by at least one member of the Executive Board.
- (F) He shall impart onto the pledges the values and traditions of AEPi and the Gamma Deuteron Chapter.
- (G) He shall perform all duties assigned to him by the Master, which are relevant to the operation of the Fraternity.

Section 16. HOUSE MANAGER: He must have signed or intend to sign a lease to live in the house for the entirety of his term.

Section 17. DUTIES AND POWERS OF THE HOUSE MANAGER:

- (A) He shall act on the House residents' behalf on all matters before the Executive Board.
- (B) He shall be in charge of all matters relating to the maintenance and upkeep of the chapter house.
- (C) He shall be the representative between the Chapter and the Graduate Assistant, between the Chapter and Employees and Contractors of the Chapter, and between the Chapter and the Local Housing Corporation and National Fraternity on all matters pertaining to the House, and his actions, with reference to the salaries and hiring and firing of employees relating to the house maintenance, shall be approved by the executive board.
- (D) He shall be the custodian of all Chapter goods stored at the House, and he shall take inventory of all chapter and housing property at the beginning and

the end of his term of office and file with all of the officers of the executive board.

- (E) He shall, along with the Exchequer, be responsible for maintaining the Housing Budget and payment of all bills associated with the House and Employees of the House.
- (F) He shall, along with the Exchequer, be responsible for collecting all rents owed to the National Housing Corporation.
- (G) He shall hold a meeting of the members of the House at least once during each month of the long semesters of the academic year.
- (H) He shall be responsible for opening and closing the House at all breaks as well as any cleaning and maintenance necessary for the House.
- (I) He shall maintain a House committee, and advise all other committees as necessary for the purposes of the functioning House.
- (J) He shall perform all duties assigned to him by the Master, which are relevant to the operation of the Fraternity.
- (K) He shall prepare and submit a report of his activities and recommendations at every regular chapter meeting.

Section 18. BROTHER-AT-LARGE: He must have been an active member of Alpha Epsilon Pi for at least one (1) academic semester prior to the date of his election, including at least one (1) active semester at Gamma Deuteron prior to the date of his election.

Section 19. DUTIES AND POWERS OF THE BROTHER-AT-LARGE:

- (A) He shall represent the chapter on matters before the executive board and shall serve as liaison between the chapter and executive board.
- (B) He shall act to promote good brotherhood and high morale in the chapter.
- (C) He shall attempt to persuade those Brothers who are less involved in the Fraternity to become more active.
- (D) He shall act to minimize conflict among brothers in the chapter.
- (E) He shall be required to make himself available to meet with any Brother.
- (F) He shall act as an ex officio member of all committees.
- (G) He shall assist the Sentinel with the planning and execution of all Fraternity ritual events.
- (H) He shall hold reviews each semester with members of the Fraternity, but without members of the Executive Board. These meetings will have the same attendance requirements and penalties as Chapter meetings.
- (I) He shall be required to make himself available to meet with any Brother.
- (J) He shall perform all duties assigned to him by the Master, which are relevant to the operation of the Fraternity.

ARTICLE V
MEETINGS

Section 1. Regular weekly meetings of this chapter shall be held every Monday during the school term, except when extraordinary conditions prevent it, when the Master may postpone or omit the regular meeting.

Section 2. One-half plus one of the active members in good standing shall constitute a quorum. Quorum shall be required in order to hold a vote at regular or special Chapter meetings.

Section 3. Brothers have the right to petition the Master to call a special meeting. They must compile a petition that clearly states the reason for calling a special meeting. The petition must be signed by ten percent or five of the active Brothers, whichever is larger.

Section 4. Every active Brother is required to be in attendance promptly at every special and regular meetings of the Chapter and at all Ritual Ceremonies unless excused by the Master.

Section 5. Any active Brother, absent from or tardy to a special or regular meeting or Ritual Ceremony may be required to present himself to the Executive Board at the discretion of the Master to explain his absence or tardiness. The Executive Board, after hearing, shall determine the validity of the excuse and affix the penalty in each case.

ARTICLE VI COMMITTEES

Section 1. All Committees except those otherwise provided for in this Constitution, shall be recommended by the Lieutenant Master and then appointed by the Master with the approval of the Executive Board.

Section 2. There shall be the following standing committees:

- (A) Executive Board
- (B) Rush Committee
- (C) Social Committee
- (D) Brotherhood Committee
- (E) Philanthropy Committee
- (F) Alumni Committee

Section 3. The Minor Board shall consist of the chairs of all of the aforementioned committees except the Executive Board. The Lieutenant Master advises all of the Committees except the Executive Board and the Rush Committee and has the final discretion of any events.

Section 4. EXECUTIVE BOARD: This board shall consist of the Master, as chairman, the Lieutenant Master, the Exchequer, the Scribe, the Brother-at- Large, the Rush Chairman, and the Pledge Master.

Section 5. DUTIES AND POWERS OF THE EXECUTIVE BOARD:

- (A) The Executive Board shall consider all matters of vital importance to the Chapter. Minutes shall be kept of all matters decided upon and presented at the next regular meeting of the Chapter.
- (B) It shall consider all matters pertaining to suspensions of Brothers, and shall have the power to recommend suspension to the Judicial Board, and recommend to the Supreme Board of Governors for expulsion, any member of this chapter.
- (C) A vote of two-thirds of active Brothers in attendance shall be required to overturn a decision of this board.
- (D) The Executive Board must approve each semester's budget by a two- thirds majority vote.
- (E) This board shall hold meetings prior to the regular meeting of the Chapter, and whenever deemed necessary by the Master.
- (F) A simple majority is necessary to pass any course of action of this committee.
- (G) Any Brother may attend a meeting of the Executive Board, but he may not take part in the discussion unless invited to do so. He shall have no voting power and may be requested by the Master to leave the meeting.
- (H) Executive Board members may vote by absentee ballot if they cannot attend an Executive Board meeting.

Section 6. THE RUSH COMMITTEE: This committee shall consist of the chairman elect, and at least four members decided by the Rush Chairman.

Section 7. DUTIES AND POWERS OF THE RUSH COMMITTEE:

- (A) This committee shall plan and direct the Rush program of the Chapter.
- (B) It shall coordinate all arrangements necessary in rushing prospective new members.
- (C) Any Brother may attend Rush meetings and voice their opinion when allotted time by the chairman.
- (D) A simple majority vote of the entire Rush Committee is necessary in order to extend a bid to a prospective new member. Voting may be done in absentia.
- (E) The Rush Chairman may, at his discretion, set additional requirements that must be met in order to extend a bid.

Section 9. DUTIES AND POWERS OF THE SOCIAL COMMITTEE:

- (A) They shall plan and direct all Social gatherings where guests outnumber the Brothers and submit a tentative schedule and budget to the Lieutenant Master.
- (B) They shall keep communications and take charge of relations with Sororities and other Fraternities.
- (C) The Social Chairman must consult the Risk Manager before any social gathering, for which he is planning.
- (D) They may coordinate with other Committees to plan events, which overlap with Social.

Section 10. DUTIES AND POWERS OF THE BROTHERHOOD COMMITTEE:

- (A) They shall plan and direct any Social event that is intended to strengthen the Brotherhood and submit a tentative schedule and budget to the Lieutenant Master.
- (B) They shall plan and direct Brotherhood events on a regular and consistent basis.
- (C) The Brotherhood Committee will coordinate all Date Parties and the Fraternity Formal.
- (D) They may coordinate with other Committees to plan events, which overlap with Brotherhood.

Section 11. DUTIES AND POWERS OF THE PHILANTHROPY COMMITTEE:

- (A) The Chapter philanthropy shall be chosen by the Lieutenant Master at the beginning of the semester and submit a tentative schedule and budget to the Lieutenant Master.
- (B) The chairman shall be in charge of planning events to reach and exceed the national monetary goal for each Chapter.
- (C) All monies made payable to the philanthropy events will be handled by the Exchequer.
- (D) They shall plan at least one community service event per semester.
- (E) They may coordinate with other Committees to plan events, which overlap with Philanthropy.

Section 12. DUTIES AND POWERS OF THE ALUMNI COMMITTEE:

- (A) They shall produce the Fraternity newsletter at least once a year and distribute copies to all reachable alumni and submit a tentative schedule and budget to the Lieutenant Master.
- (B) They shall keep accurate records and contact information of graduates of the Gamma Deuteron Chapter.
- (C) They shall plan and direct all alumni events.
- (D) They may coordinate with other Committees to plan events, which overlap with Alumni.

Section 13. OTHER COMMITTEES

- (A) Any other Committees that the Lieutenant Master chooses to add may be added to the list of existing Committees.

(B) The Executive Board must approve the Committee being added for the duration of the year by a 2/3 vote.

ARTICLE VII
FINANCES

Section 1. Chapter dues may be changed by a two-thirds vote of the Brothers.

Section 2. Additional funding for special projects may be collected from the Brothers pending a majority vote.

Section 3. Any Brother who is in arrears in any amount in his financial obligations shall be summoned to the Executive Board by the Exchequer. Unless he gives a valid reason, the Executive Board shall recommend to the Judicial Board suspension of the Brother.

ARTICLE VIII
JUDICIAL BOARD

Section 1. The Judicial Board shall consist of seven active Brothers of the Fraternity, five voting members and two alternates, elected by the Fraternity at large. One of the members of the Judicial Board shall act as Chief Justice of the Judicial Board.

Section 2. An alternate may attend meetings of the Judicial Board but may not vote unless a voting member is not participating.

Section 3. Any Brother may bring about charges against another Brother.

Section 4. The Judicial Board shall hear all charges brought about by a Brother of this fraternity and shall determine an appropriate punishment if one is warranted. They shall also review upon a request from a Brother of this fraternity the Constitutionality of any bylaw, Executive, or Minor Board decision. The Judicial Board shall not make a decision on any issue unless the issue is officially raised to them by a Brother of this fraternity.

Section 5. The Judicial Board shall be bound by this Constitution and shall use this Constitution and the legal bylaws as the primary basis for its decisions.

Section 6. Decisions of the Judicial Board must be put in writing and saved for future reference. The chairman of the Judicial Board has the jurisdiction to declare the records of sensitive cases to be closed to the Fraternity. Only the Master and members of the Judicial Board may view closed decisions. Closed decisions may be released to Brothers involved in the case with the approval of both the Master and the chairman of the Judicial Board. Closed records may be opened to the Brotherhood after a set amount of time set by the Master and the chairman of the Judicial Board. All other decisions shall be open records to the Brotherhood.

Section 7. Only the Executive Board may bring charges for the suspension of an active Brother to the Judicial Board. A simple majority vote of both the Executive and Judicial Boards is necessary to suspend an active Brother.

Section 8. A Brother against whom charges are brought shall be duly notified of the time and place of his hearing by the Judicial Board. If he does not attend this meeting and does not have a valid excuse, the Judicial Board may make their decision without his testimony.

Section 9. Any one party involved in a judicial dispute may delegate one Brother to represent its interests in front of the Judicial Board.

Section 10. No members of the Judicial Board may also be members of the Executive Board. If a member of the Executive Board is elected to the Judicial Board, that Brother shall be required to decide which position he wishes to fill.

Section 11. If a member of the Judicial Board is directly involved in a dispute that comes before the Judicial Board, that member shall be obligated to recuse himself. An alternate shall replace that Brother on the Judicial Board.

Section 12. Regarding the election of Brothers to the Judicial Board:

- (A) It is important that fraternal politics are as far removed from this election as possible. Therefore every active Brother is a candidate; there is no nomination process, and there are no official speeches. Each active Brother in attendance shall vote for the active Brothers who he feels are most qualified to fill a Judicial Committee position.
- (B) Brothers may vote for and rank as many as five candidates. Each ballot should rank the choices from most preferred to fifth-most preferred.
- (C) The system of tabulation we shall use is called the Single-Transferable Vote system (STV). Although it is slightly more complex than other kinds of election systems, STV ensures that the Judicial Committee election results will represent the interests of the fraternity to the greatest degree.
- (D) A step-by-step description of STV:
 - (i) A Brother is automatically in the top five once he has more than $(n/6 + 1)$ first-place votes, where n is the number of voting Brothers. Let this value be known as the quota.
 - (ii) Once a candidate gets as many first-place votes as the quota, that candidate is elected and no longer needs the extra votes that exceed the quota. Those extra ballots are divided proportionally among the second-place choices for that candidate and transferred for the next round of tabulations.
 - (iii) If no candidate surpasses the quota in a given round, then the candidate with the fewest first place votes is dropped, and those votes are transferred in the same fashion. This process is repeated until all of the seats are filled.
- (E) The first brother elected under STV shall be the chairman of the Judicial Committee. The last two Brothers elected shall be the alternates.
- (F) If a Brother is elected but declines the seat, everyone elected after that Brother moves up one place. The sixth-place candidate becomes an alternate.

Section 13. The Executive Board is responsible for facilitating the election of Judicial Board members and helping with point tabulation and rankings.

Section 14. The term of the members of the Judicial Board shall last four consecutive semesters. Early elections to reelect or replace Judicial Board members may be held with a three-fourths vote of the Brothers attending the Chapter meeting.

ARTICLE IX GENERAL PROVISIONS

Section 1. ORDER OF BUSINESS: The Order of Business at all regular meetings shall be as follows:

Ritual Opening Roll Call

Reading of Minutes of Previous Chapter Meeting Reading of Minutes of Executive Board Meeting Communications

Reports of Officers (if necessary) Reports of Committees (if necessary)

Old Business

(Nominations and Election of Officers) (Election of New Members)

New Business Good and Welfare Adjournment

The Order of Business may be changed at the discretion of the Master.

Section 2. Voting in absentia shall be allowed at any regular meeting as long as the Master's consent is given to the Brother who wishes to vote in absentia and the Scribe is informed by the Master for vote counting purposes.

Section 3. Robert's Rules of Order shall govern the meetings, except where the foregoing rules and regulations provide otherwise.

ARTICLE X

PASSAGE OF BYLAWS

Section 1. A bylaw shall be an official rule or regulation of the Fraternity. All bylaws must be clearly stated in writing.

Section 2. The Executive Board shall enforce the bylaws of the Fraternity.

Section 3. Any Brother may propose a bylaw.

Section 4. A proposed bylaw must first be introduced to the Executive Board. The bylaw must be submitted in writing, signed by at least ten percent of the active Brothers.

Section 5. A simple majority vote of the members of the Executive Board is necessary in order to present the proposed bylaw to the Chapter during new business at the following Chapter meeting.

Section 6. The structure of discussion shall be held at the discretion of the Master.

Section 7. Robert's Rules of Order shall be the rules followed for the introduction, debate, and adoption of "friendly amendments," which are modifications made to a bylaw before its adoption.

Section 8. The Chapter will vote on the adoption of the bylaw at the next regular meeting following the presentation of the amendment.

Section 9. A two-thirds vote of the Brothers present shall be necessary to pass the bylaw.

Section 10. Bylaws may be designed to be in effect for a finite period of time.

Section 11. Any bylaw may be repealed by the same process that a bylaw is adopted.

ARTICLE XI

PROCEDURES FOR REMOVING A MEMBER OF THE EXECUTIVE BOARD FROM OFFICE

If a Brother believes that a member of the Executive Board is not fulfilling the duties of his position as outlined by the Constitution and/or bylaws, the Brother may follow the following procedure:

Section 1. The Brother proposes a vote of no confidence to the Judicial Board.

Section 2. The Judicial Board shall have one week with which to hear and decide on the case.

Section 3. The voting members of the Judicial Board will vote on whether or not to bring the case to the Chapter. A simple majority shall be necessary. In this situation, the Judicial Board will vote yes if they believe that the accusations have substance.

Section 4. The Chairman of the Judicial Board will moderate a discussion of the Chapter. This discussion will begin with a report on the findings of the Judicial Board. Afterwards the Chairman shall lead a discussion of the Chapter. He shall remain an impartial moderator, allowing Brothers on both sides of the issue to express their opinions. He shall keep the discussion on topic and limit it to a reasonable time period.

Section 5. A 2/3 vote of the Chapter Brothers in good standing shall be necessary to remove a member of the Executive Board, if the case is brought to the Chapter by the Judicial Board.

Section 6. If the Judicial Board votes against bringing the case to the Brotherhood, the accusing Brother can propose a vote to the Chapter with written charges signed by a minimum of 5 active Brothers. The Brother should submit these charges during New Business. In this case, a 3/4 vote of the Chapter will be necessary to remove a member of the Executive Board from office. Before the vote, a discussion of the Chapter will be led by the Chairman of the Judicial Board. The Chairman shall remain an impartial moderator, allowing Brothers on both sides of the issue to express their opinions. He shall keep the discussion on topic and limit it to a reasonable time period.

Section 7. If a member of the Executive Board is removed from office, a replacement shall be chosen according to Article IV, Section 3, Clause B of the Constitution. In the event that the Master is removed from the Executive Board, the Lieutenant Master shall become acting Master and facilitate the election of a new Master.

ARTICLE XII SPECIFICATION OF A BROTHER NOT IN GOOD STANDING

Section 1. If for any reason a Brother is not considered to be in good standing, this Brother will not be counted among voting members at meetings.

Section 2. A Brother who is not considered to be in good standing is barred from attending social events.

ARTICLE XIII SUSPENSION AND EXPULSION

Section 1. Charges in writing shall be brought against any Brother for any action which is inimical to the Chapter for improper conduct as a fraternity Brother, or any other charge the Executive Board may consider. Such charges shall be made to the Executive Board. The failure to pay promptly, to the Chapter, all financial obligations is sufficient grounds for suspension.

Section 2. The Executive Board shall have the right to bring suspension charges to the Judicial Board by a majority vote of the entire Executive Board, and to prefer expulsion charges to the Supreme Board of Governors.

Section 3. The Executive Board shall duly notify the Brother against whom the charges for suspension are brought of the time and place of his hearing.

Section 4. The Executive Board may fix the period of the suspension. At any time it feels the suspended Brother has remedied the causes of his suspension, or that he has been sufficiently punished, the suspension may be lifted.

Section 5. A suspended Brother is deprived of his right to attend Chapter meetings, his right to vote at Chapter meetings, his house privileges, and shall return his fraternity pin to the Master.

Section 6. Charges and procedure pertaining to expulsion shall be made as specified in Article XI of the Supreme Constitution.

Section 7. Violation of the Fraternity Oath or Fraternity Ritual, conduct hostile to the best interest of the Chapter or Fraternity, or non-payment of financial obligations, as hereinabove defined, shall be grounds for expulsion.

Section 8. A suspended Brother may be granted the right to attend Chapter events if providing a service, or otherwise working off debt to the Chapter, is a condition of his punishment.

ARTICLE XIV AMENDMENTS

Section 1. A proposed amendment to this Constitution must first be introduced to the Executive Board. The amendment must be submitted in writing, signed by at least ten percent of the active Brothers.

Section 2. A simple majority vote of the members of the Executive Board is necessary in order to present the proposed amendment to the Chapter during new business at the following Chapter meeting.

Section 3. The structure of discussion shall be held at the discretion of the Master.

Section 4. Robert's Rules of Order shall be the rules followed for the introduction, debate, and adoption of "friendly amendments," which are modifications made to an amendment before its adoption.

Section 5. The Chapter will vote on the amendment at the next regular meeting following the presentation of the amendment.

Section 6. A three-quarters vote of the Brothers present shall be necessary to pass the amendment.

ARTICLE XV RATIFICATION OF THIS CONSTITUTION

Section 1. This Constitution shall first be presented to the Executive Board.

Section 2. A simple majority vote of the Executive Board members is needed to present this Constitution to the Brotherhood at the following Chapter meeting.

Section 3. The Brotherhood will be sent a copy of this Constitution that will be voted on at the next Chapter meeting. The Brotherhood is required to read and understand this Constitution they are voting upon.

Section 4. A three-quarters vote of the Brothers present shall be necessary to ratify this Constitution.

Section 5. Upon ratification, this Constitution shall be the official Constitution of the Gamma Deuteron Chapter of The Alpha Epsilon Pi Fraternity.

AMENDMENTS

AMENDMENT I:

Section 1. ARTICLE IV, Section 12 of this Constitution shall now read: "RUSH CHAIRMAN: He must have been an active member of this chapter during at least one (1) academic semester prior to the date of his election. The Rush Chairman must currently be a member of the Rush Committee. The elected Rush Chairman is installed after the fall rush class is inducted and serves until the next Rush Chairman elected is installed."

AMENDMENT II:

Section 1. ARTICLE IV, Section 2 of this Constitution shall now read: "MASTER: He must have been an active member of this chapter for at least two (2) semesters prior to the date of his election and served on the Executive Board for at least one semester and be residing in the Fraternity House during the year of his term."

AMENDMENT III:

Section 1. ARTICLE VI, Section 2 of this Constitution shall now read: "Section 2. There shall be the following standing committees:

- (A) Executive Board
- (B) Rush Committee
- (C) Social Committee
- (D) Brotherhood Committee
- (E) Philanthropy Committee
- (F) Alumni Committee
- (G) House Manager"

Section 2. ARTICLE VI, Section 13. Is added to read: "Section 13. DUTIES AND POWERS OF THE HOUSE MANAGER:

- (A) The House Manager shall be elected by the Brotherhood and is in charge of all matters relating to the maintenance and upkeep of the Chapter house.
- (B) He shall be required to submit an updated maintenance list once a month to the landlord and the National Fraternity office.
- (C) His actions, with reference to salaries, hiring, and firing of employees relating to House maintenance, must be approved by the Executive Board and/or the Gamma Deuteron Housing Corporation.
- (D) He shall take an inventory of all Chapter property at the beginning and end of each academic year.
- (E) All purchases for housing exceeding \$50 must be approved by a simple majority of the Executive Board. The House Manager and the Exchequer shall be obligated to keep the Housing account balanced."

AMENDMENT IV:

Section 1. Article VII, Section 3 shall now include the provision: "Any Brother with a negative balance from a previous semester shall not be an active member in good standing until the outstanding obligation is met in full;" This amendment goes into effect for the Spring 2013 semester.

AMENDMENT V:

Section 1. ARTICLE VI, Section 17 of this Constitution shall now read: "HOUSE MANAGER: He must have signed or intend to sign a lease to live in the house for the entirety of his term. The term of the house manager as a member of executive board shall coincide with the terms of other executive board positions, but that the house manager will be chiefly responsible for the upkeep of the house during the time of his house lease. For the gap between

the two leases, both the incoming and outgoing house managers are responsible for the house unless they agree to a different arrangement."

AMENDMENT VI:

Section 1. LET IT BE RESOLVED that all active academic semester requirements in Article IV that brothers be an active member of this chapter be rewritten to state that a brother "must have been an active member of Alpha Epsilon Pi for at least" the same number of semesters as previously written. Additionally, let the following be appended to the requirements of every position requiring active academic semesters: ", including at least one (1) active semester at Gamma Deuteron prior to the date of his election.

AMENDMENT VII:

Section 1. The Executive Board elected in the spring of 2019 shall serve their terms until the end of The University of Texas at Austin's Fall 2019 Graduation/Commencement ceremony. Elections will be held in the fall of 2019 for a new Executive Board to take office thereafter.

Section 2. The Executive Board elected in the fall of 2019 shall serve their terms until The University of Texas at Austin's Fall 2020 Graduation/Commencement ceremony. They shall be replaced by an Executive Board elected in the Fall of 2020. This form shall repeat thereafter, as to reset the terms for the Executive Board to mirror a calendar year.

Section 3. As per Article IV, Section II of the Gamma Deuteron Chapter Constitution, no brother shall be allowed to serve as Master unless they have served one semester on the Executive Board. No change shall be made to that clause.

Section 4. The House Manager position shall be exempt from AMENDMENT VII. The House Manager shall be elected at a regular brotherhood meeting at the end of each spring semester and shall take office at the beginning of his lease in the house in August. For example, the House Manager elected in the spring 2019 shall serve from the beginning of his lease in August until the end of his lease in August 2020.

AMENDMENT VIII:

Section 1. ARTICLE IV, Section 12 of this Constitution shall be written to state that: "The Rush Chairman is elected after fall rush, but is installed after spring rush. In the interim, the previous Rush Chairman serves on the Executive Board until their full academic year term is served."

AMENDMENT IX:

Section 1. AMENDMENT VII, Section 2 is hereby repealed.

Section 2. The Executive Board elected in the fall of 2021 shall serve their full terms until The University of Texas at Austin's Fall 2022 Graduation/Commencement ceremony. Any positions left vacant in the fall of 2022 shall be replaced through an interim election. The terms of the newly elected Executive Board officers shall last until the spring of 2023, whereby all Executive Board officers other than the Rush Chairman shall be reelected, and their terms shall last an academic year.

Section 3. As per Article III, Section 3 all future Executive Board positions shall serve terms to mirror an academic year.